

**2019-2020 SCHOOL YEAR
REGISTRATION INFORMATION
FOR GRADES 2 - 8**

Dear Parents,

The online registration for 2nd - 8th grades for the 2019-2020 school year begins on **Tuesday, February 19, 2019** and will end on **Friday, March 8, 2019**.

To access the registration forms online, please login to your child's MMS portal and click on the [Update Student Information](#) link. (Please make sure the address, email address and the phone numbers are current).

Registration is open to all parents who are current with their tuition payments, as of February, 2019. All tuition and outstanding balances must be paid prior to the confirmation of registration.

Late registration will be accepted from Monday, March 11, through Friday, March 15, 2019, for an additional fee of \$100.00.

Returning students who have not registered by the final deadline will be placed at the end of the waiting list. Please note that acceptance of students on the waiting list cannot be guaranteed.

Registration Fee

Total registration fee is \$875 which includes emergency preparedness, facilities, science lab, library as well as technology usage fees and the \$100 to the Prelacy Schools Board of Regents.

The non-refundable registration fee must be submitted to the accounting office.

Registration will be cancelled if:

- Registration checks are returned unpaid by the bank
- An unpaid tuition balance exists at the end of the school year (May 2018).

Tuition

Please note that the tuition is \$7850 a year. Parents may choose to pay in one installment or can split up the payments in ten months, which is then due on or before the 7th of each month for ten months, August through May. There is a \$250.00 per year discount for a third child.

Text Books

Information on purchasing the textbooks will be provided in July. Additional information may be obtained by visiting the “Students” page on our school website at www.chamlian.org.

School Operating Hours

Chamlian school hours are 7:40 a.m. to 4:00 p.m., Monday through Friday. There is no supervision after 4:00 p.m. After school supervision is available from 4:00 p.m. to 5:30 p.m. for \$10.00 an hour.

2018-2019 Academic Year Bell Schedules:

Grades K-2 8:25am - 2:50pm

Grade 3 - 5 7:55am - 3:10pm

Grades 6 -8 7:55am - 3:28pm

Classroom Material Fund

The classroom Material Fund is \$85 per student, which will be billed at the beginning of the academic year.

Parent Involvement Program (PIP)

The Parent Involvement Program was established to further strengthen the parent-student-school connection through participation in various events and activities throughout the academic year. Each family is required to complete forty service hours from the beginning of the academic year in August through the end of April. Any unfulfilled service hours will be billed at \$10.00 per hour and will be added to the May statement.

Scrip Program

The Scrip Program was established to provide an opportunity for parents to earn tuition credit through purchasing gift cards from various retailers participating in the program. For additional information on the Scrip Program, please visit the “Parents” page on our website at www.chamlian.org.

The following are the key provisions of the program:

- A deposit* of \$200 (per family) is collected at the beginning of the school year.
- A percentage of eligible purchases are credited back to your account throughout the year.
- Credits beyond the \$200 deposit will be allocated towards tuition.

** The \$200 deposit is non-refundable.*

School-Home Communication

It is imperative for the school to have your current e-mail address on file. All school communication with the home will be conducted via E-mail.

Additional information

Additional information for the 2019-2020 year, including the Academic Calendar, will be posted on the school website in the near future.

**Thank you,
School Administration**